

EGAN CITY MINUTES  
REGULAR MEETING  
August 16, 2023

The Board of Trustees of the City of Egan, South Dakota met in regular session on August 16, 2023 at Egan City Hall, 110 W 3rd Street, Egan, SD.

Present: Board of Trustee members Cody Chamblin, Brad Judstra, Jerome Olson. Nancy Hansen joined via phone. Also present were: Stacie Gruenhagen, Michelle Ten Eyck, John Steinhauer, Mike Hein, Dana Walters, Caitlyn Drietz, Susan Ahlers, Denise Hollaren, and Chase & Olivia Westley.

Meeting was called to order by Chairman Chamblin.

Motion by Judstra, second by Olson, to approve the agenda. All present voted "aye."

Motion by Judstra, second by Olson to approve the minutes of July 19th & 31st 2023. All present voted "aye."

**Public Comment:** John Steinhauer voiced concern over flowers not being sent to funeral of Egan resident who previously passed.

Motion by Judstra, second by Olson, to adjourn and meet as Board of Adjustment. All present voted "aye".

Normal session resumed.

**Old Business:** Discussion on burning brush pile from May 12, 2022 derecho. Motion by Judstra, second by Olson, to notify FEMA that we will be chipping instead of burning pile and to get contract from chipper. All present voted "aye".

**New Business:** Stacie Gruenhagen from Valley Fiber Com presented the board with a check for park improvements from early sign ups. Stacie also updated the board on installation progress. Brian Gundvaldson entered a written request for permission to place a memorial. Motion by Chamblin, second by Judstra, to table to next month for more information. All present voted "aye". Mike Hein requested permission to purchase and place Slow Children at Play signs in right-of-way on 2<sup>nd</sup> Street. Motion by Chamblin, second by Olson, that the City purchase 10 Slow Children At Play signs and install said signs on streets determined by Board of Trustees. All present voted "aye". Discussion on 2024 propane contract. Motion by Judstra, second by Hansen, to purchase 3,000 gallons of propane from River's Edge. All present voted "aye". Request from Valley Fiber Com to purchase bulk water. Motion by Judstra, second by Olson, to charge \$.03 per gallon. All present voted "aye". Caitlyn Drietz gave a brief overview of Moody County Museum and requested a financial donation of \$500.00. No action taken. Held first reading of Ordinance 226 - 2024 Budget. Motion by Chamblin, second by Judstra, to hold second reading and approval at September 20, 2023 meeting. All present voted "aye". Motion by Chamblin, second by Olson, to adjourn and meet as joint Zoning Board and Board of Trustees. All present voted "aye". Held first reading of Ordinance 225 - Amending Ordinance 154, Zoning Regulations. Discussion on amending Ordinance and a possible Right-Of-Way Ordinance. Motion by Hansen, second by Judstra, to hold second reading and approval of Ordinance 225 at September 20, 2023 meeting. All present voted "aye". Normal session resumed.

**Committee Reports:**

Maintenance: Meeting with Asphalt Pros in near future for street repairs, Valley Fiber has begun construction, final sewer jetting was completed

Parks: Chamblin will contact fencing vendor, electrical panel at baseball field is City's responsibility

Utilities: Water loss report

Motion by Judstra, second by Olson, to approve Financial Report. All present voted "aye".

Motion by Judstra, second by Olson, to appoint Kelly Wosje as Finance Officer retroactive to August 7, 2023. All present voted "aye". Motion by Judstra, second by Hansen, to order an Internal Review Control. All present voted "aye".

Motion by Judstra, second by Olson, to approve the following bills: Big Sioux Water \$3,516.58 (Water/water loan/supplies); Booster Publishing \$321.90 (Publishing); Brookings Register \$60.00 (Publishing); Card Member Services \$240.69 (Supplies); Century Link \$298.84 (Telephone); City of Colman \$2,176.48 (Mosquito Spraying) ; City of Sioux Falls \$43.50 (Water Testing); Cody Chamblin \$18.79 (Park Supplies); Department of Treasury \$ 484.00(Payroll Tax); Donald Hansen \$26.54 (Supplies); ECHO \$350.00 (Generator Maintenance); Eng Services \$1,133.60 (Monthly Garbage);Heiman Fire Equipment \$55.00 (Extinguisher service); K&S Electric \$97.02 (Park Repairs) Lacey Rentals \$100.00 (Porta Potty Service); Moody County Enterprise \$268.31 (Publishing); Moody County Enterprise \$121.77 (Publishing); Ottertail Power Company \$35.85 (July Electrical Park); RDC \$84.90 (Internet/Static IP); Rivers Edge \$420.07 (Gas/Oil); SDARWS \$360.00 (Annual Dues); Tyler Lumber \$23.76 (Supplies); USDA - \$569.00 (Loan); Payroll – General \$2,902.13 All present voted "aye".

Motion by Chamblin, second by Judstra, to go into executive session for personnel reasons per SDCL 1-25-2. All present voted "aye".

Normal session resumed. Correspondence reviewed.

Motion by Judstra, second by Olson to adjourn. All present voted "aye".

Next Regular Meeting – September 20, 2023 6:00pm

Next Special meeting – Wednesday, August 23<sup>rd</sup> – 6:00pm

Minutes submitted pending Board approval.

Cody Chamblin, Chairman

Attest:

Brenda Duncan, Finance Officer