**Egan City Minutes**

**August 20th, 2025**

The Board of Trustees of the City of Egan, South Dakota met in regular session on August 20th, 2025, at Egan City Hall, 101 N Irvin St, Egan, SD.   
Present: Board of Trustees – Nancy Hansen, Cody Chamblin, Mike Hein, Jerome Olson and Finance Officer Kayla Charles. Trustee Michelle Ten Eyck was absent Also present: Egan Residents Mike Larson, Donna Koehn, Larry MacDonald, Don Hansen and George Hansen.  
6:00 pm meeting was called to order by Chairman Chamblin.  
Motion by Olson, second by Hansen to approve the agenda. All present voted “aye.”  
Motion by Olson to approve the July 16th, 2025, Meeting Minutes and August 9th, 2025, Special Meeting Minutes, second by Hansen. All present voted “aye.”   
***Public Comment:*** Mike Larson asked that an apology be issued to Linda Meier for the compliance notice she received. Olson said Ten Eyck had already spoken with Meier. Larson asked the city to take care of their thistles in the far corner by the lagoon. He stated they had gone to seed and were affecting the land next to it. Chamblin said the city was in the process of getting them sprayed, he apologized for the inconvenience. Donna Koehn asked for the city to consider a shooting range. Chamblin said he knows other entities are working to bring one to the county. She also asked for an update on the Senior Center flooring. Olson said they are still waiting on the flooring material for the kitchen and bathroom. That needs to be installed before the carpet can be.  
***Zoning:*** Charles said she had sent out 19 letters. She had spoken with a few residents who received the letters and verified that they were complying with Ordinance 158. Olson had a compliance letter that had been sent to Brian Gundvaldson. He questioned why Charles had sent it to him when the items in the photo were not on his property. Charles stated that it was the address Ten Eyck had provided when she sent the list and photos to Charles in an email. Charles verified the address on Beacon that Ten Eyck had given, and it did belong to Gundvaldson. Olson then presented a compliance letter that had been sent to him. He asked Charles who had given her the authority to send the letter. Charles stated that she received a complaint about Olson’s 2 properties and because of conflict of interest she herself checked to see if the property complied. Olson stated Charles had stepped on his property to take the pictures. She said she had not and the picture in question was sent to her by a resident and the other pictures were taken from a city owned lot. Olson said the vehicle in the letter was registered and that there was a paper plate in the window in addition to the expired plates. Chamblin asked Olson if his properties were out of compliance. Olson said yes.   
***Old Business:*** Moody County July Sherriff report was shared. FEMA- Charles and Hansen will attend the third county Flood Plan Mitigation meeting on Monday at 1pm.   
***New Business:*** Second Reading of Ordinance #236- Flood Plain Update. Olson made a motion to approve Ordinance #236, second by Hein. All present voted “aye.” City Laywer- Chamblin and Charles had received notification that the current lawyer will be resigning and had recommended a gentleman from Fuller/Fuller. Charles is reaching out to them for possible representation.   
***Committee Reports:*** *Compliance*/Code Enforcement: Olson said Ten Eyck and him would be going out again to check properties. Maintenance/Streets: Streets will be seal coated in September. Charles will see if they can repair any spots needed on the streets done last year. Parks: Playground was installed. Chamblin thanked the volunteers for their help. Personnel/Compliance: Charles will talk with Deb about city property lines. Charles needs to sign up Jerome and Michelle for the SDML conference. Utilities: New Street light was installed, and the lift station project is near completion.   
Motion by Hansen, second by Hein to approve Financial Report. All present voted “aye.”   
Motion by Hansen, second by Hein to approve the following bills: Payroll (General) 3936.98; Big Sioux Community Water System (July Loan/Water purchase) 3936.98; CardMember Services (Microsoft/Park Supplies/Postage) 621.84; Eng Services (June 25 Garbage) 1133.60; OtterTail (July 2025 Bill) 882.11; Moody County Auditor (June 2025 Deputy Coverage) 955.60; City of Colman (mosquito spraying) 1095.28; City of Sioux Falls (Water testing) 52.47; USDA Payment (July Payment) 569.00; Lacey Rentals (Porta Potty Cleaning) 465.00; Valley FiberCom (July 25 Usage) 182.20; Innovative Office Solutions (utility bill paper) 532.03; Two Tree Technologies (Annual Software Renewal) 4000.00; SD Dept of Revenue (Quarterly Sales Tax) 98.72; 67.03; Returned Utility Check (Resident) 67. 03; Total 20115.97; All present voted “aye”.  
Correspondence: None  
Motion by Chamblin to enter Executive Session per SDCL 1-25-2 for personnel. Regular session resumed at 6:46 pm.   
Motion by Hansen to increase Charles wage 10%, for a total of $25.30 per hour, second by Hein. All present voted “aye.”  
Motion by Hansen, second by Hein to adjourn at 6:46 pm. All present voted “aye.”  
Next Regular Meeting – Wednesday, September 17, 2025, at 6pm.  
Minutes submitted pending Board approval.   
Cody Chamblin, Chairman  
Attest: Kayla Charles, Finance Officer