

Egan City Minutes

May 20, 2026

The Board of Trustees of the City of Egan, South Dakota met in regular session on May 20, 2026, at Egan City Hall, 101 N Irvin St, Egan, SD.

Present: Board of Trustees – Cody Chamblin, Jerome Olson, Nancy Hansen, Mike Hein, Finance Officer Maeghen Putnam, and City Attorney Reed Mahlke. Michelle Ten Eyck was absent. Citizens Attending: Bonnie Hemmer, Don Hansen, Mike Larson, Carol Larson, Norm Koehn, Donna Koehn, Linda Meier, Karlie Ten Eyck, and Barb Warborg. The 6:00 pm meeting was called to order by Chairman Chamblin.

Motion by Hansen, second by Hein to approve the agenda.

Motion by Hansen to approve the April 16, 2026, Regular Meeting Minutes and May 6, 2026 Special Meeting Minutes, Second by Hein. All present voted “aye.”

Public Comment: Mike Larson had concerns about burning in town. It was advised to call the local sheriff’s office. Maintenance on the lift station was also discussed. Mike Hein will put this on his maintenance list.

Zoning: One building permit approved for Clayton (Mike) Havoldt. He is building a gazebo on top of his deck.

Old Business: Chamblin led an open discussion about the RV dump station previously approved. Ideas were circulated to use the money for pump house maintenance or sidewalk maintenance on main street. A motion was made by Hein to remove the prior approval for the RV dump station and use the funds for other projects. Seconded by Hansen, all present voted “aye.”

Regarding records retention, Hansen made a motion to approve the adoption of the South Dakota Municipalities and South Dakota Local Government General Records Retention and Destruction Schedule handbooks. This motion was seconded by Olson. All present voted “aye.” This allows for a set standard that city employees and officials can reference for retention of records, specifically making audio/video retention 90 days. If any conflict between the books arises, board will approve/disprove a retention schedule that meets the needs of the city.

A motion was made by Hein, seconded by Hansen to approve the Emergency Communication Systems estimate to maintain and repair the siren. All present voted “aye.” This will be at a cost of \$2,792 for the year and includes repairing the belt so the siren spins again.

New Business: Bonnie Hammer met with the Board to discuss plans for the America’s 250th Birthday Celebration she is coordinating to be held June 14th on Egan’s main St./3rd St. This event will include display of flags, vendors, and entertainment open to the public. Chamblin gave use to the city’s electricity and assured her that the street would be closed for the event.

The city will be investigating propane service since the city now owns its propane tanks. Locked in propane prices will be considered from Ramsdell’s, River’s Edge, and Palisades.

Camplin brought up Pump House training to be scheduled for firefighters to prepare for any fires in the future.

A motion was made by Hansen, seconded by Hein, to allow the Finance Officer to write off one year’s worth of garbage service for C&R Customs. This is a commercial business that pays for dumpster service directly to Engs. All present voted “aye.”

A motion was made by Chamblin, seconded by Olson to pause water/sewer minimums to the Varvais family affected by the house fire on 201 S. Gilbert St. This will be brought up again at the August meeting. All present voted “aye.”

Putnam presented the 2025 Annual Financial Report to the Board. This will be displayed on the city's website, posted in the newspaper, and sent off to the South Dakota Legislative Audit.

Committee Reports: *Compliance/Code Enforcement:* Olson brought up semi-trailers parked in town. Hansen questioned if there was an ordinance pertaining to parking them. The city will look into an ordinance that may apply.

Maintenance/Streets: nothing

Parks: Ballfield has been used a lot.

Personnel/Compliance: nothing

Utilities: Donna Koehn asked about the OtterTail bill. It was explained it usually runs about \$1,000 per month because this is electricity for the whole city including lift station, street lights, ballfield, senior center, and city office.

Motion by Hansen, second by Hein to approve Financial Report. All present voted "aye."

Motion by Hansen, second by Hein to approve the following bills: Payroll: Finance Officer/Clerk Salary: \$2698.32; Maintenance Salary: 194.43; Park/Mowing Salary: \$774.27; Titan Machinery (Mower Maintenance) \$1,396.62; River's Edge Cooperative \$1,031.75 (Propane); City of Sioux Falls \$26.37 (Water Test); Dakota Supply Group \$1,783.58 (Lift Station Monitor and Water Meters); Booster \$500.50 (Minutes posting/Advertising); OtterTail \$1,009.96 (Electricity); USDA Water Loan \$569 (April Loan Payment); SDDOL \$50 (Late Fee); SDDOR \$110.65 (Sales Tax); IRS \$1,709.80 (Q1 2026 941 Payroll); Champion Media/Enterprise \$83.93 (March/April Minutes); Dakota Pump \$665.82 (Lift Station Maintenance); Moody County Auditor \$983.33 (Deputy Coverage); Dutton-Lainson \$1,069.98 (Water Meter ERTs); Big Sioux Community Water System \$2,667.26 (Water/Service Contract); Blue Jays \$74.19 (Fuel); Lacey Rentals \$165.00 (Sewage Cleaning); Eng Services \$1,133 (April Garbage Haul) Total: \$18,698.36. All present voted "aye."

Correspondence: None

Motion by Hein, second by Hansen to adjourn regular session at 6:40. All present voted "aye."

Next Regular Meeting – Wednesday, June 17, 2026, at 6pm.

Minutes submitted pending Board approval.

Cody Chamblin, Chairman

Attest: Maeghen Putnam, Finance Officer